

MINUTES

Thornebrooke PTO Board Meeting – video conference

Date | time 04/13/2021 / 7:30pm | *Meeting called to order by* Co-Presidents Karissa Martin & Dena Reyes -7:31 pm

In Attendance

Karissa Martin	Lynne Schaber	Alessandra Romano	Lisa Hiracheta
Dena Reyes	Danielle McCoy	Karen Francoforte	Candace Barnes
Toniann Lentine	Allison McMullan	Jennifer Elzeer	Christopher Daniels
Lauren Whittington	Christin Petroski	Amanda Rearden	
Laura Van Baalen	Jussara Post	Christie Howlett	
Jennifer Julian	Irhelma Pietrese	Kristine Skeline	

***Board Meeting held via Zoom video conference**

Call To Order and Welcome – Karissa Martin & Dena Reyes

- Karissa welcomed everyone to the meeting and thanked all for attending.
 - She also gave a shout-out to everyone who has supported the school through Faculty Snack
 - Dena shared that Grab n Go options have been really well received, especially during testing
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Principal's Report- Christopher Daniels

- TES was on Channel 6 – Ms. Metz spoke about Autism Awareness Month and programs that we do
- Surveys are back. He has not thoroughly reviewed, but on first glance, it looks good. There are always areas to work on. We were ahead of average for all schools.
- Testing is almost wrapped up. Having Launched come back worked out. It was a lot of work, but we wanted to make sure we accommodated everyone.
- Teacher observations are in their last round.
- Budget is preliminary, but based on projections, we expect to have 677 kids. This is about 87 more than we have right now. We can keep our staff and have money available to have a contingency if we don't have the numbers.
- We are making some plans for 5th grade. We think we are going to do awards in groups of two.
- Tutoring and Saturday School is continuing in an effort to make an impact on students who need a little extra help to be on-level
- Question – is there any plans for Thornebrooke to have a full-time summer school program?
 - Answer – We are planning to have K-5 classes for summer school for students who are pinpointed based on several factors. Those letters are going home this week. We will expand who can come as time goes on. We are also hosting for Windermere and Lake Whitney, which will dampen our numbers a little bit. We will also have one special area. If we have enough, we will have ASP program during the day. We will also have ESY (summer school for ESE students).

Presentation of Executive Slate 2021-2022 – Toniann Lentine

- The Nomination Committee this year included: Joanne Grace, Amanda Rearden, Lauren Whittington, Toniann Lentine, and Danielle McCoy
- The Nomination Committee is happy to announce the proposed Executive Slate for the 2021-2022 academic year:
 - President – Jennifer Julian
 - Executive Vice President – Laura Van Baalen
 - Vice President – Lynne Schaber
 - Vice President – Allison McMullan
 - Vice President – Christie Howlett
 - Treasurer – Danielle McCoy
 - Secretary – Lauren Whittington
- The following positions will not need a vote, but they will be a part of the Executive Committee:
 - Past President – Amanda Rearden
 - PIE Coordinators – Alessandra Romano & Carolyn Stewart
 - ADDitions Cordinator – Toniann Lentine
- Per our bylaws, we will vote on this proposed slate at our May 11th meeting.
- Dena thanks the Nominating Committee and all of those who will serve next year.

Faculty Snack – Laura Van Baalen

- The April 9th Faculty Snack was the last one for this year.
- They really enjoyed the Grab n Go option and we will likely continue this into the next year.

Teacher Appreciation Week – Lisa Hiracheta

- Teacher and Staff appreciation will be May 3-7, which is also FSA testing week.
- We will do a kick-off lunch the Friday before (April 30) which will be catered by Tijuana Flats
- It will have a Super Hero theme, which is appropriate this year
- Because we don't have the volunteers, we will not have door decorations. We instead will do a lawn sign, as well as chalk art provided by a parent volunteer. Decorations will be at front door, in the planters, in the mail room, and at the Grab n Go locations
- There will be a raffle this year. This came from Silent Auction donations for the carnival. The vendors agreed that we could use the donations for teachers. We have about 30+ donations for raffles.
- We are trying to limit room parent involvement just because this year is more difficult logistically
 - Monday May 3 – Supercharge the week – PTO will provide a Grab n Go breakfast
 - Tuesday May 4 – Superhero Shirt day – Kids will wear their favorite superhero shirt
 - Wednesday May 5 – Superhero Supplies- Live Raffles, will be prerecorded and the teachers can watch in the afternoon. Room Parents will create an Amazon Wish List for the Sunshine State books for next year. The SSYA list will not be announced until April 30.
 - Thursday May 6- Superhero Fuel – Grab n Go snack to keep them going during testing
 - Thursday May 7 – Superheroes in Disguise – Students give compliments/ cards to teachers.
- PIE partners are going to provide coupons for the teachers
- Amazon Wishlist will go up for the Grab n Go options
- Mr. Daniels thinks everything sounds great

5th Grade End of Year Celebration – Karissa Martin

- Main event will be a lunch outside with two classes at a time with music, an extended recess.
- PTO is handling the yearbooks for the 5th graders this year. Some parents have purchased dedication pages which will offset the cost of the yearbooks. There are 28 purchased and are due on Thursday, so we are expecting an influx of dedication pages to come in
- Friday morning we will have a class photo
- There will also be shirts ordered.

Volunteer End of Year – Toniann Lentine

- We are not able to have our normal volunteer breakfast.
- Last year, the faculty and staff led by Miss Ann created a cute video to thank volunteers
- This year, we have another innovative idea to thank our volunteers. To help with the expenses for this, Danielle will move \$200 from the AR budget to the Volunteer Appreciation budget line.
- We still have plenty in the AR budget to do rewards. We have mostly been supplying teachers with gifts to hand out to students. We will still do the year-end AR rewards

Budget Update – Danielle McCoy

- Danielle shares the budget.
- We did receive a little more than \$100 for the Kindness Shirts
- The only major thing is in regards to the Dance Fit We thought they included the shirts that we purchased for the students, but we received an invoice recently showing that we owe \$2339.36. The good news is that we have corporate sponsorship that will cover most of the cost for that in the amount of \$1981.80. We need to increase the Dance Fit budget expenses by \$2339.36.
- Jennifer Elzeer moves to approve the increase in the DanceFit budget expenses by \$2339.36
- Allison McMullan seconds the motion
- Vote: all in favor. The motion passes.

Spirit Nights – Alessandra Romano

- Tijuana Flats Spirit Night was very successful. We brought in about \$390.
- We are planning NYPD for May 13.
- We are planning ahead for Spirit Nights for late August
- For Teacher Appreciation. We have received donations from PIES: First Watch, NYPD, Burger Fi, Chipotle, and Ellie Lou's. We are happy to partner with them.
- NYPD Pizza won PIE of the Year and they received their award yesterday. Mr. Daniels also sent flowers. We should try to take a photo for the newsletter and social media.

Any questions? None were raised.

Announcements

May 3-7 – Teacher Appreciation Week

May 11- Final Board Meeting – need a quorum to vote for the executive slate

May 13 – NYPD Spirit Night

Meeting adjourned at 8:14pm